

5-21-1979

## Administrative Notes, May 21st, 1979

University of Texas at Tyler




## TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

May 21, 1979

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.   
Subject: Administrative Notes

### I. Bill-Signing Ceremony

As you are aware, information was received last Thursday afternoon (May 17, 1979) from Senator Peyton McKnight's office advising that a bill-signing date for S.B. 906/H.B. 1706 had been scheduled for 2:00 p.m. on June 2, 1979. Governor William P. Clements, Jr. will sign the legislation in a ceremony on our campus, but details such as campus location for the bill-signing, program agenda, etc. have not been developed at this time. The only other scheduled activity at this point is an 11:30 a.m. Willow Brook Country Club luncheon. A meeting is to be conducted today for the purpose of planning and coordinating the June 2, 1979 special event. Further information will be communicated to you through a letter from the chairman of the Board of Regents and chairman of the Foundation Board of Directors.

### II. Spring Semester 1979 Enrollment Report

A report relative to the Spring Semester 1979 twelfth class day student enrollment (indicating the identity and academic rank of instructors, the number of students enrolled in each class, the number of semester credit hours accrued to each course, the course number and title and the department in which courses are offered) was prepared according to H.B. 1012 enacted by the 65th Texas Legislature and mailed to you with Administrative Notes on March 26, 1979. I also advised you at that time that the required end of semester report would be furnished to you as early as possible following the last class day of the semester through completion of the appropriate column of the report. This report is now complete and is attached for your information and records.

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III. Reports from Resident Engineer

Attached are reports from the director of physical plant and resident engineer for the weeks ending May 11, 1979 and May 18, 1979.

JHS:rc

Attachments

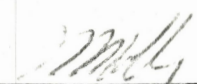
CONSTRUCTION PROGRESS REPORT  
PHASE II  
Week Ending: May 11, 1979

SCIENCE/MATH: The contractor is working the interior substantial completion punch list. A substantial completion inspection of the elevator was made on Thursday.

BUSINESS: Second floor windows are all in place. Tackboards and chalkboards are being installed in classrooms. Restroom ceilings have been textured and painted. Stainless steel sanitary napkin and towel disposals have been installed in the restrooms. Ceiling grid work is in progress on the second floor. Ceramic tile work has been completed in the custodial closets. Carpet installation continues on both floors. Electrical rough-in work is in progress throughout the building. Casework is approximately 75 percent complete.

GREENHOUSE: Interior walls of the headhouse have been painted. Exhaust fans in the headhouse and propagation areas have been installed. The roof mounted heating and cooling system is in place. Casework and mechanical work is in progress. Brick, roof and glazing work has been completed.

SITework: Road "B" was paved during the week. Movement of job shacks to the Library construction site was started.

  
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L. J. Grubbs, P.E.  
Director of Physical Plant  
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr.  
Mr. John R. Sawyer